



DRAFT MINUTES

Briarwood Elementary PTA 2.6.5

General Meeting
Monday, May 21, 2018

Meeting called to order by Nicole Morgan, PTA President at 6:36pm
Briarwood Elementary Library

In Attendance

Attendance sheet is attached. **Quorum Present.**

Approval of Minutes

The minutes from April, 23rd 2018 were approved as presented.

President's Report

Nicole Morgan presented report. Next council training is on June 7th at 10am on "How to Manage Your Non-Profit PTA/PTSA" at the Issaquah School District Admin Building. This training will fulfill next year's training requirements for next year's board members. WSPTA Convention was attended by Nicole Morgan, Michelle Splaver, Kristen Slocum, and Jasmine Brothers. Next year's convention will take place in Seatac, WA. Next month's meeting date has been changed to June 11, 2018. Issaquah Schools Foundation's next *Dining for Kids* is on June 3rd, 2018 at Habit Burger Grill in Issaquah.

Treasurer's Report

Alison Larsson presented the report from April 30th, 2018. Account balances as of 5/21/18: Checking \$43,129.28; Savings \$15,057.41. All checks need to be cashed by the end of June. Financial Review Committee will be Jasmine Brothers, Kristi Isaac, and Lena Wiegering. Meeting date TBD.

VP Reports

- **Fundraising**- Jasmine Brothers. No report.
- **Communications**- Jen Catherall. No report.
- **Programs**- Kathleen Baillie and Nataliya Khan.
 - **Book Fair**- *All in For Books* money was spent on fulfilling teacher wish lists and books for the Book Nook.
 - **Field Day**- All preparations are going well.
 - **Camp Coleman**- All went well. Kids had a great time
 - **Staff Appreciation**- Staff Appreciation week went well. Next lunch is on June 7th, 2018 and will be put on by 5th Grade families.
 - **Book Swap**- Will be on June 1st. Still need more volunteers.

- **Art**- Tira Wills. BAM went well. To be sure of more entries for Reflections next year, start promoting over the summer. Reflections theme next fall is *Heroes Around Me*.
 - **Membership**- Michelle Splaver. Membership survey is available. Please complete by May 26, 2018.
 - **Family Nights**- Kristi Isaacs. Carnival prep is going really well. More volunteers are needed.
- Back to School** - Megan Raak. Planning on changing from BBQ to Ice Cream Social. Commercial BBQ is too cost prohibitive. Schwan' s is the most cost effective. \$1/piece of ice cream. Nicole states that PTA is required to obtain 3 quotes from vendors before final decision is made. Megan is still waiting for 3rd quote.
- **ISF**- Danielle Gardener- Luncheon was well attended. Danielle thanked all who could attend.

Principal's Report

Principal Steve Thatcher presented his report.

- New PBSES coach hired. LRC teacher hired.
- Enrollment Verification Process opens on August 7th, 2018. All forms can be completed online.

Meeting adjourned: 8:07 pm

Submitted by:

Jasmine Brothers, Secretary